

	RESOURCE LIBRARY - ROOM SERVICE OE Par Stocks	<i>Code:</i> 03.12.003
		<i>Edition:</i> 1
		<i>Page</i> 1 of 4

22. *Operating Equipment Inventory*

22.1 *Chinaware*

<u>Code</u>	<u>Item</u>	<u>Quantity</u>
	Dinner Plate 26 cm	120
	Dessert Plate 21 cm	200
	Bread & Butter Plate	80
	Soup Cup	60
	Soup Cup Underliner	60
	Coffee Cup	120
	Coffee Cup Underliner	120
	Egg Cup	60
	Demitasse Cup	20
	Demitasse Cup Saucer	20
	Cereal Bowl	60
	Salad Bowl	60

22.2 *Glassware*

<u>Code</u>	<u>Item</u>	<u>Quantity</u>
	Hiball Glass 9oz	100
	Tall Hiball 10.5oz	12
	Old Fashion	20
	White Wine	36
	Red Wine	30
	Sherry Wine	12
	Irish Coffee	8
	Brandy Glass 9oz	12
	Pilsner (Stem)	30
	Whiskey Sour	8
	Cordial	12
	Champagne Flute	12
	Champagne Cocktail	20
	Ice Tea Zombie	12
	Juice Jar (Polycarbonate)	6
	Mixer Decanter	30

	RESOURCE LIBRARY - ROOM SERVICE OE Par Stocks	<i>Code:</i> 03.12.003
		<i>Edition:</i> 1
		<i>Page</i> 2 of 4

22.2 Glassware (cont'd)

<u>Code</u>	<u>Item</u>	<u>Quantity</u>
	Water Pitcher - Crystal	8
	Ice Bucket - Crystal	8
	Hiball glass - Crystal	24
	Old Fashino - Crystal	12
	Brandy - Crystal	6
	Goblet - Crystal	6
	Sherry wine - Crystal	12
	Champagne - Crystal	12
	White Wine - Crystal	12
	Red Wine - Crystal	12
	Cordial - Crystal	12
	Salad Bowl - Crystal	
	Liquor Decanter - Semi Crystal	18

22.3 Silverware

<u>Code</u>	<u>Item</u>	<u>Quantity</u>
	Table Knife	80
	Table Fork	80
	Dessert Spoon	60
	Dessert Fork	200
	Dessert Knife	200
	Soup Spoon	60
	Coffee / Tea Spoon	120
	Sauce Ladle	24
	Demitasse Spoon	20
	Ice Tong - 2200	12
	Breadbasket	
	Cake Stand	
	Wine Cooler	6
	Water Pot	6
	Sugarbowl set	
	Creamer	60
	Thermos Coffee pot 35ml	60
	Thermos Coffee pot 68ml	25
	Thermos Coffee pot 1,0 ltr	6
	Milk jug	40
	Salt & Pepper shaker	50
	Sauce Boat 12cl	24
	Ice bucket half bottle	12
	Wine bottle Holder	4
	Flowervase 17.5cm	50
	Butter Dish	60
	Ice Tong 2200 Large	

	RESOURCE LIBRARY - ROOM SERVICE OE Par Stocks	<i>Code:</i> 03.12.003
		<i>Edition:</i> 1
		<i>Page</i> 3 of 4

Butter platter w/handle	8
Plate Cover 26cm	120
Tea pot	12
Finger Bowl w/underliner	120
Ice Cream Bowl	30

22.4 *Linen*

<u>Code</u>	<u>Item</u>	<u>Quantity</u>
	Molton	
	Table Cloth	180
	Napkin	240
	Glasstowel	60

22.5 *Other*

<u>Code</u>	<u>Item</u>	<u>Quantity</u>
	Peppermill	2
	Bread Basket	80
	Service Tray Square	30
	Service Tray Round	10
	Trolley	40
	Door stopper	10

22.6 *Furniture, Fixtures and Equipment*

<u>Item</u>	<u>Quantity</u>
Telephone	4
Casio Calculator	1
Hot Box	15
Microwave Oven	1
Toaster	2
Hot Water Tank	1
Wall Clock	1
Refridgerator	2

	RESOURCE LIBRARY - ROOM SERVICE OE Par Stocks	<i>Code:</i> 03.12.003
		<i>Edition:</i> 1
		<i>Page</i> 4 of 4

23.1 *Guest Supplies & Printing Material*

<u>Code</u>	<u>Item</u>	<u>Quantity</u>
	Paper Doiley Round	2 Pkt
	Coaster	1 box
	Bottle Order Slip	1 pad
	Captain Order Beverage	10 pad
	F&B Linen Requisition	1 pad
	Inter Bar Transfer	1 pad
	Inter Kitchen Transfer	1 pad
	Beverage Store Requisition	1 pad
	Food Store Requisition	1 pad
	General Store Requisition	1 pad
	Daily Cashier Report	1 pad
	Financial Reconciliation Report	1 pad
	Guest Checks	100
	Breakfast Doorknob	50 pcs
	All Day Dining Menu	2 pcs
	Beverage Drink list	2 pcs

23.2 *Food & Beverage Stock Levels*

1. Room Service Pantry - Food:

<u>Item</u>	<u>Packaging</u>	<u>Quantity</u>
Cream	ltr	2
Milk	ltr	6
Sugar white	portion (box)	1
Sugar brown	portion (box)	1
Sweetner	portion (box)	1
Salt	fine 1kg	1
Pepper	Ground 1kg	1
Tabasco	bottle	2
Worchestershire Sauce	bottle	2
Ketchup	bag	1
Chilli Sauce	bottle	2
Mustard (three kind)	jar	3